



FIRST BAPTIST CHURCH CENTERVILLE

WELCOME HOME

Associate Pastor/Minister of Worship Job Description:

JOB DUTIES:

- In conjunction with the Senior Pastor and staff, plan and coordinate the flow of all worship and special services of FBCC, including transitions, introductions, cues, A/V/L, media, and special elements (e.g., communion, baptisms, baby dedications, etc.).
- Direct all weekly activities and rehearsals as necessary, which should include some form of spiritual formation at every rehearsal.
- Plan and oversee all creative elements within corporate worship services and church-wide special events.
- Coordinate development and distribution of any products originating from the pulpit or worship ministries (such as CDs, written arrangements, sermon series, podcasts, etc.).
- Work alongside the Senior Pastor to be a voice for vision for the church.
- Assist the other pastors in providing care to the congregation.
- Complete all other duties as assigned.

ADDITIONAL RESPONSIBILITIES:

- Supervise, develop, and train volunteers, and assist those individuals to reach their maximum potential through effective leadership, encouragement, and appreciation.
- Have relational skills and an enthusiastic presence for leading worship.
- Attend regular staff meetings.
- Oversee and ensure maintenance and care of all equipment utilized.
- Evaluate and suggest equipment needs.
- Respond to phone calls, e-mails, and text messages in a timely manner.
- Convey a professional and positive attitude to congregants, members of the community, vendors, etc.
- Submit expenses in a timely and efficient manner in accordance with church policies.
- Propose a detailed annual budget for each ministry area in accordance with church budgeting procedures and guidelines.
- Must possess a heart for the spiritual formation of those in the congregation and the Worship Ministry.

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FBCCENTERVILLE.ORG

108 CHURCH STREET, CENTERVILLE, GA 31028 | P (478)953-3387 | F (478)953-9110

What you bring:

Education & Experience

- Minimum of a Bachelor's degree preferred with a background in Christian ministries, Biblical study, worship arts, or a related field. Seminary level education is appreciated.
- Minimum of two years of experience in a leadership capacity in the worship arts and/or music
- Additional experience (a "plus")
- Experience in another area of leadership in the life of the church
- This is a dual role position with the second area being tailored to the individual

Personal Characteristics

- Is a Christian believer that upholds high standards of biblical teaching and morality
- Possesses an attitude of being faithful, available, and teachable
- Demonstrates proficiency in the use of technologies utilized in worship, including sound, lighting, computers, presentation and planning software, and video projection
- Has experience in leading vocalists, musicians, and worship that incorporates modern, contemporary, and traditional genres
- Has experience as a leader and recruiter of volunteers, and the ability to develop and nurture talent in others
- Demonstrates musical proficiency, with the ability to provide instruction, leadership, and expertise to others
- Has the ability to work with various worship music types/styles with excitement and effectiveness
- Has a track record of success as a team builder
- Has at least a basic proficiency in playing piano
- Possesses strong musical ability and vocal skills
- Has the ability to read music, work with chord charts, sheet music, and instrument-specific tablature

Please email resume in PDF format to worship@fbccenterville.org.